

RECORD OF PROCEEDINGS

Minutes of

Meeting

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

November 12, 2012

The regular meeting was called to order at 7:06 P.M., at the Township Hall, 12102 S.R. 725 West, Germantown, Ohio, by Board President Randy Benson with the Pledge of Allegiance. Trustees Randy R. Benson, Benjamin F. DeGroat, and Gregory A. Hanahan. Road & Service Department Superintendent Jeremy Holbrook, Acting Police Chief Joe Andzik, and Zoning Inspector Laurie Rohrbach (taking notes for Mr. Rohrbach) were also present. Fiscal Officer Robert W. Rohrbach Jr. was absent and excused.

This meeting was digital tape recorded and the CD is on file. The Germantown Press, Dayton Daily News, and Middletown Journal were notified of the meeting.

VISITORS – None

VISITOR COMMENTS – None

MINUTES –

The Board reviewed the minutes of the October 8, 2012 regular meeting and the October 19, 2012 Special Meeting.

Mr. Benson introduced a **MOTION**, seconded by Mr. DeGroat to approve the minutes of the October 8, 2012 Regular meeting and the October 19, 2012 Special meeting as submitted. After discussion, all present voted in favor, **MOTION** passed.

FISCAL OFFICER REPORT –

I. Correspondence:

IN

- A. OTA – November Grassroot Clippings
- B. Montgomery Co. Treasurer – Estate Notice (Robert Meyer)
- C. Secretary of State – Statewide Issues information.
- D. U.S. Dept. of Agriculture – notice of closing Montgomery Co. FSA office

OUT

- A. Germantown Press & DDN & Midd Journal - Mtg. reminders 10/19 & 11/12
- B. City of Germantown – 10/08 & 10/19 minutes
- C. Monthly – IRS, State, School, OPERS reports & payments
- D. Montgomery Co. Auditor – 2013 Amounts & Rates Res. 2012-37
- E. Three Valley Conservation Trust – Warren Flory Res. 2012-42
- F. Valley View High School – Letter re: Fouts Fund request.
- G. First National Bank of Germantown – Cancel Chief Wilcox credit card

II. Distribute Financial Reports: Including the Parks, Pool, Fire, Senior,

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Fire/EMS 3rd qtr levy reports.

Mr. DeGroat introduced a **MOTION**, seconded by Mr. Benson to approve the financial reports and authorize the payment of the bills, checks 45027 thru 45080. After discussion, all present voted in favor. **MOTION** passed.

III. Mr. Rohrbach, in his written report, noted that he has advised Chief Wilcox of the Board intention to host a reception on Dec. 10 from 5 to 7 PM, with a short award ceremony at 7 PM. Chief Wilcox has not yet confirmed his availability.

IV. Mr. Rohrbach reported he will be out of town regarding a family medical issue for the next couple of weeks. The Nov. 15th payroll is complete and ready for distribution. He also noted that Chief Wilcox has requested and been paid a lump sum payout of his sick, compensation, and vacation time.

PRESIDENT REPORT –

I. Mr. Benson reported that the Pool Levy (Recreational Levy renewal) failed in the November 2nd election. Mr. DeGroat added that the failure was discussed at the Park Oversight meeting, failing in the township precincts; and that the City may attempt the levy within the incorporated area only.

POLICE REPORT –

I. Acting Chief Andzik reported that all the Weather Sirens worked correctly during the test on 11/05/12.

II. Acting Chief Andzik reported that the police department is reviewing alternative projects to address department needs, since the building project came in over budget and was cancelled.

III. Acting Chief Andzik updated the Board on the implementation of tasers. They are still trying to secure an instructor to train the officers.

Mr. Hanahan reported that there may be new guidelines available regarding the training and the use of tasers. He recommended that Kim Arnold of KLA Risk Management (OTARMA) be contacted for any updated information.

IV. Acting Chief Andzik reported that the Ohio Prescription Drug Drop Box

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Program has placed a drop box in the front lobby of the police department.

V. Acting Chief Andzik reported that the department will be hosting a Santa in the Country, with pancakes and hot chocolate on December 1, 2012 between 9 and 11 AM. The public is invited.

VI. Acting Chief Andzik reported that P.O. S. L. Reece-Bowlin has successfully completed her probationary period and requested that she be moved to permanent status, effective 11/15/2012.

Mr. DeGroat introduced a **MOTION**, seconded by Mr. Hanahan to move P.O. S. L. Reece-Bowlin to permanent status as recommended by Acting Chief Andzik, effective 11/15/2012. After discussion, all present voted in favor, **MOTION** passed. The Board congratulated P.O. Reese-Bowlin.

ROAD/SERVICE DEPARTMENT REPORT –

I. Mr. Holbrook updated the Board on the Eckhart Road Issue II project. He is preparing the final disbursement to the Ohio Public Works Commission and needs signatures on the paperwork. With Mr. Rohrbach's absence, he requested Board action to allow Trustee Benson to sign the disbursement application in place of Mr. Rohrbach. Mr. Holbrook advised that he has contacted OPWC and they agreed that with Board action Mr. Benson could sign, in place of Mr. Rohrbach.

Mr. DeGroat introduced a **MOTION**, seconded by Mr. Hanahan, to authorize Trustee Benson to sign this application in place of Mr. Rohrbach, approving the final disbursement. After discussion, all present voted in favor, **MOTION** passed.

II. Mr. Holbrook reported that the Road Dept. has completed installation of all drive way pipes in preparation to ditching on the Sigel Road project.

III. Mr. Holbrook requested that the Mott/Alamo 3 pt. hitch mower be declared surplus and authorize the sale on GovDeals.com.

Mr. Benson introduced **RESOLUTION 2012-044**, seconded by Mr. DeGroat, declaring the Mott/Alamo 3 pt. hitch mower as surplus and authorizing Mr. Holbrook to sell it on GovDeals.com. After discussion, the adoption vote was as follows: Mr. Benson – Yes, Mr. DeGroat – Yes, Mr. Hanahan – Yes, **RESOLUTION 2012-044** passed.

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ZONING & TRASH COLLECTION REPORT - none**OLD BUSINESS:**

- I. Mr. Hanahan reported on Germantown Union Cemetery activities:
- The Cemetery Board thanked German Township for inviting the Cemetery employees to the Township Employee Appreciation dinner.
 - The Cemetery Board has invited the Township to attend the GUC Employee Appreciation Lunch to be held at Capt 9's at 1 PM on 12/14/2012.
- II. Mr. DeGroat reported on Parks Oversight activities. He thanked RoLin Farms for their excellent work preparing, seeding, and fertilizing the Weber Park addition at Kercher Park. He also thanked and noted that City of Germantown Employees assisted with the project.
- III. Mr. Hanahan noted that the Township employee Appreciation dinner went very well, but stated he would like to see more Township employees attend in the future.
- IV. Mr. Hanahan reminded the Board that the Mont. Co. Twp. Association will meet on Nov. 15th at 7 PM (dinner at 6 PM) at Rob's Restaurant in Brookville.

NEW BUSINESS: none**EXECUTIVE SESSION –**

- I. At 7:25 PM Mr. Hanahan presented a **MOTION**, seconded by Mr. DeGroat, to enter into executive session to discuss personnel issues related to the vacant Chief of Police position. After discussion, all present voted in favor, Motion passed.
- II. At 8:21 PM Mr. Hanahan presented a **MOTION** to reconvene the meeting, seconded by Mr. DeGroat.

PURCHASE ORDERS AND BANK RECONCILIATIONS were signed.

Meeting Adjourned at 8:22 P. M.

Signed: Randy R. BensonAttest: P. Dent