

RECORD OF PROCEEDINGS

Minutes of

Meeting

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____²⁰
January 12, 2015

The regular meeting was called to order at 7:00 P.M., at the German Township Hall located at 12102 SR 725, Germantown, Ohio by Board President Randy Benson with the Pledge of Allegiance. Trustees Randy R. Benson, Jacob C. Stubbs, Benjamin F. DeGroat, and Fiscal Officer Robert W. Rohrbach Jr. were present. Police Chief Joe Andzik was also present. This meeting was digital tape recorded and the CD is on file. The Germantown Press and Dayton Daily News were notified of the meeting.

VISITORS – David Gehron of 14239 Kiefer Rd.; Mark Cross of 7444 Stiver Rd.; Lynn Cleveland of 11858 Oxford Rd.; and John Woodman representing the Montgomery County Solid Waste, Department of Environmental Services.

VISITOR COMMENTS –

- I. Mr. Woodman representing the Mont. Co. Dept. Environment Services provided a presentation explaining services, facilities, learning center, grants, and the Criminal Task Force & Crime Prevention programs available to the public.

MINUTES –

The Board reviewed the minutes of the December 8, 2014 Regular meeting and the January 5, 2015 Organizational meeting.

Mr. Benson introduced a **MOTION**, seconded by Mr. Stubbs, to approve the minutes of the December 8, 2014 Regular meeting as submitted. After discussion, Mr. Benson and Mr. Stubbs voted in favor, Mr. DeGroat abstained, **MOTION** passed.

Mr. Benson introduced a **MOTION**, seconded by Mr. DeGroat, to approve the minutes of the January 5, 2015 Organizational meeting as corrected. After discussion, all present voted in favor, **MOTION** passed

FISCAL OFFICER REPORT –**I. Correspondence:****IN**

- A. OTA – Jan. Grassroot Clippings
- B. MVRPC – Annual bikeway roadway survey – to Jeremy.
- C. Mont. Co. Auditor – various property value and tax levy amounts documents; Amended Certificate of Estimated Resources, and Certificate of Total Appropriations don't exceed Official Estimate of Resources

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20

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- D. State of Ohio Treasurer – 2014 CPIM Exemption
 - E. Mont. Co. Office Management & Budget – suspension of 2015 Government Equity portion of the ED/GE program.
 - F. Mont. Co. Engineer Office – Township Signage upgrade grant meeting notice in Columbus
 - G. Mont. Co. Board of Elections – Road Levy certification of results
 - H. Land Reutilization Corp – notice of briefing on Nov 25.
 - I. Employee – W-2's
 - J. League Womens Voters – Public Officials information for 2015 directory
 - K. ODOT – Eligibility to apply for Township Safety Signage Packet for grant.
 - L. Mont. Co. Office Management & Budget – notice of ED/GE meeting
- I. OUT**
- A. Germantown Press & DDN - Mtg. reminders 01/05 & 01/12
 - B. City of Germantown – 12/08, 01/05 minutes
 - C. Monthly & Qrtrly – Unemployment, IRS, State, School, OPERS reports & payments
 - D. IRS, SSA, State, School – Annual tax reports
 - E. OTARMA – Board of Directors ballot.
 - F. Karen McGhee – Woman's Touch contract
 - G. Mont. Co. Auditor – Request for amended certificate of estimated resources and updated appropriations.
 - H. Auditor of State – 2014 Annual Finance Report
 - I. League Womens Voters – Public Officials information for 2015 directory
- II. Distribute Financial Reports:** 2015 YTD – Cash Summary by Fund, Fund Status, and Monthly payment report. Final 2014 YTD – Cash Summary by Fund, Fund Status, Revenue Status, Appropriation Status, and 4th Quarter Levy Reports.
- Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs to approve the financial reports and authorize the payment of the bills, checks 46881 thru 47003, including employee payroll direct deposits payments and payroll tax EFT's. After discussion, all present voted in favor, **MOTION** passed.
- III.** Mr. Rohrbach reported that the 2015 Township inventory is ready for review and approval. The Board reviewed the inventory.

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Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs to approve the 2015 inventory and authorize it being forwarded to the Montgomery County Engineer as required by ORC. After discussion, all present voted in favor, **MOTION** passed.

IV. Mr. Rohrbach reported he has received nothing further from our attorney Mr. Ketter, Montgomery County Commission or the State of Ohio MARCS Radio System regarding the contract for the antenna site.

V. Mr. Rohrbach updated the Board on the Montgomery County Amateur Radio Emergency Services, Inc. project. So far \$5,400.00 has been received from local donors and \$1,000.00 from an ARES member; for a total received of \$6,400.00.

With the above donations, the MCARES Coordinator has provided a new radio, antenna, antenna coax, computer interface device, power supply, and will begin providing the additional equipment that is needed to complete the station. Mr. Rohrbach also recommended that an open house be conducted after the completion of the station and project.

VI. Mr. Rohrbach reported that a representative from a company named Treetop Aerials is offering for sale an aerial photograph of the Township Hall complex. The sales person was invited to the meeting, but was not present. The Board discussed the issue and felt they needed to see the picture prior to purchasing. Mr. Rohrbach was directed to contact the company and obtain a copy of the print for review and decision making.

VII. Mr. Rohrbach reported that while preparing the first 2015 employee payroll, an issue was found with the pay scale. He noted that the intent of the approved changes in the pay scale in December of 2013, was that the number of years to complete steps would be shortened, but the scale would remain the same. Thus the starting wage and the top out wage would remain as in the previous scale. The intent was that no current employee would be reduced in future pay. However on the current version of the pay scale, the non-police employees top out salary did not remain the same; it was reduced to the previous 10 year step. After the issue was reviewed by the department heads, the error was corrected for the current non-police employees, placing Scott Hall & Laurie Rohrbach in a step X status.

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New employees will top out at the lower rate as displayed on the pay scale.

A separate issue was found in the Police Salary schedule. When the new schedule was in-acted, the new Step 3 would have meant a pay cut for Officer Birch. The step 3 was adjusted at the time and he was provided with a printout of the pay scale with the step 3 adjusted. This printout also inflated the Step 4 and 5. Since Officer Birch was provided with an incorrect pay scale, and ongoing employment decisions were made by him, based on the pay scale. Chief Andzik has authorized Officer Birch being moved to Step 5 of the real pay scale, thus resolving the issue.

The pay scale steps have been re-reviewed and no other issues are apparent.

Mr. Rohrbach requested motion to approve the above pay scale modifications.

Mr. Benson introduced a **MOTION**, seconded by Mr. DeGroat, to approve the above pay scale modifications as noted above. After discussion, all present voted in favor, **MOTION** passed.

VIII. Mr. Rohrbach reported that Montgomery County Township Association Holiday Dinner meeting was attended by approx. 70 people. Legislative updates provided by the keynote speaker, Mr. DeTemple from the Ohio Township Association.

The next MCTA meeting will be held on January 22, 2015 at Butler Township.

PRESIDENT REPORT –

- I. Mr. Benson reported on Germantown Union Cemetery activities. Not much going on.
- II. Mr. Benson reported on the Fire Oversight Committee meeting. He distributed the Fire Dept. activity reports and reported that three fourths of all fire runs are EMS related.

POLICE REPORT –

- I. Chief Andzik reported that on Saturday January 10, 2015 the police department partnered with the Germantown Lions Club to collect unwanted prescription medications for destruction. The event was well received.
- II. Chief Andzik reported that the Police Dept. has received a donation of \$500.00 from the Germantown Eagles; \$300.000 from the Germantown

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Lions Club; \$2,227.00 from the Germantown Area Senior Citizens; as well as donations from the Chip & Cara Tobey Family, the Tom & Carol Holley Family, the Freeda Keister Family, and Candy Slough. All donation will be used for the new MARCS police radio purchases in 2015. He thanked each of them for their generosity.

- III. Chief Andzik thanked the German Township Road and Service Department for oil changes and minor maintenance to the police vehicles.

ROAD/SERVICE DEPARTMENT REPORT –

- I. Mr. Holbrook, in his written report, noted the receipt of an e-mail from Mr. Jonathan Ketter of the Mont. Co. Prosecutor Office regarding the process for selling the 0.537 acres of excess property from the Eckhart Road project. He requested the Board review the information for discussion and approval of selling the property at a future meeting.
- II. Mr. Holbrook, in his written report, noted that the brine pre-wet system has created a reduction in the amount of salt used during the last three snow and ice events.

ZONING & TRASH COLLECTION REPORT - none.

OLD BUSINESS:

- I. Mr. DeGroat reported that the Parks Oversight Committee has met and re-organized. They also discussed placing the Parks renewal levy on the November 2015 ballot.
- II. Mr. DeGroat reported that the Senior Oversight Committee has met, but he was unable to attend the meeting.
- III. Mr. DeGroat reported that the salt brine system placed on the salt trucks is working very well.
- IV. Mr. DeGroat reported on the Valley View Water & Sewer District activities, since there has been no meeting since fall of 2014.
- He and Trustee Johnson of Jackson Township will be meeting with Mr. Tom Winning, the President of the First National Bank of Germantown, to discuss potential additional bank funding so the VVWSD can hire an attorney in order to close the district down properly, while hopefully working out a solution to protect and repay the loans made by the bank and township.

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- The Auditor of State has completed the audit. There were no findings for recovery. It was a good audit overall. It should be available to the public soon, via the Auditor of State website.
- V. Mr. Stubbs reported that Pool Oversight Committee has not yet met to re-organize.
- VI. Mr. Stubbs opened a discussion regarding German Township renewing its membership to the Miami Valley Regional Planning Commission.
- Mr. Stubbs spoke against renewing as he felt that the cost of the membership could be better spent. He reported that the voting is monopolized by the Cities, Villages, and Counties. He further noted that if all the township members joined together in a vote, they still could not carry enough votes to win the issue. He also felt the MVRPC and the projects they sponsor are City, Village, County, and Regional Government favorable, thus Township opinion carries very little weight.
- Mr. Gehron asked if German Twp. would benefit from belonging if any German Township project was planned? Mr. Stubbs advised he didn't think so, based on his remarks above.
- Mr. Cleveland stated, like the water district, we need to keep track of what the MVRPC is doing and supporting with a presence at their meetings.
- The Board discussed the issue and took no action to renew.

NEW BUSINESS: none

PURCHASE ORDERS AND BANK RECONCILIATIONS were signed.

Meeting Adjourned at 7:53 P. M.

Signed: Randy R. Benson

Attest: _____