

RECORD OF PROCEEDINGS

Minutes of

Meeting

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ **FEBRUARY 08,** ²⁰ _____ **2016**

The regular meeting was called to order at 7:00 PM., at the German Township Hall located at 12102 SR 725, Germantown, Ohio by Board Vice President Benjamin F. DeGroat with the Pledge of Allegiance. Trustees Jacob C. Stubbs, Mark D. Cross and Benjamin F. DeGroat as well as Fiscal Officer Mark A. Keener were present. Police Chief Joseph Andzik and Road & Service Superintendent Jeremy Holbrook were also present. The Germantown Press was notified of the meeting.

VISITORS – Lynn Cleveland of 11858 Oxford Rd.; David Gehron of 14239 Kiefer Rd.; Cheryl Watson of 8777 Oak Dr., Ben Mersch of 7347 Weaver Rd.
(Germantown Press)

VISITOR COMMENTS –

I. NONE

MINUTES –

The Board reviewed the minutes of the January 11, 2016 Regular Meeting.

Mr. Stubbs introduced a **MOTION**, seconded by Mr. DeGroat, to approve the minutes of the January 11, 2016 Regular Meeting as submitted. After discussion, all present voted in favor, **MOTION** passed.

FISCAL OFFICER REPORT –

I. Correspondence:

IN

- A. OTA – January Grassroot Clippings
- B. Municipality of Germantown – Minutes from January Council Meeting
- C. Dept. of Commerce – notice re: CrackerJak’s Corner hearing cancellation
- D. Email from Mont. Co. Community & Economic Development Dept. re: Spring Edge Grant Applications
- E. Notice from US Dept of Commerce re: Governmental Units Survey
- F. League of Women Voters newsletter (in Trustees’ office)
- G. Oh. Public Works Commissions – letters re: Payment Confirmation on Friend Rd. (Copies to J. Holbrook)
- H. Mont. Co. Engineer’s Office – 2016 Partnership Pool paperwork. This is the last year of the Partnership Pool.(forwarded to J. Holbrook for completion by May 15, 2016)

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I. Email from Jackson Township Greg Gilman re: WRCG Trash Contract

OUT

- A. Germantown Press - Mtg. reminders for February meeting
- B. Monthly – IRS, State, School, OPERS reports & payments
- C. W-2's to employees

II. Distribute Financial Reports: 2016 YTD – Cash Summary by Fund, Fund Status, and Monthly Payments report.

Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs to approve the financial reports and authorize the payment of the bills, checks 47645 thru 47702 including employee payroll direct deposits payments and payroll tax EFT's. After discussion, all present voted in favor, **MOTION** passed.

III. RESOLUTION 2016-08 to authorize a First National Bank of Germantown VISA card with a limit of \$2500 to Trustee Cross was introduced by Mr. DeGroat and seconded by Mr. Stubbs. After discussion, the adoption vote was as follows: Mr. DeGroat – Yes, Mr. Stubbs – Yes, Mr. Cross – Yes. RESOLUTION 2016-08 passed.

IV. Mr. Keener informed the Trustees that he had spoken with Steve Mersch of PointSource regarding his ED/GE Grant. He was updated on the info that Mr. Keener had received during a phone call with the County after receiving the Spring ED/GE Grant applications. PointSource is waiting until he is done with his landscaping to submit the reimbursement request. He has also been very happy with the help from the Road Department and the Police Department. Mr. Mersch wanted to know if the Board would like him to come back and address the Board at some point with an update on his project. The Board responded that they would be interested in hearing from Mr. Mersch in the future.

VII. Mr. Keener reminded the Board that the next Regular Meeting was scheduled for March 14, 2016 at 7:00 p.m.

VII. Mr. Keener informed the Board that there were purchase orders that needed

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to be signed at the conclusion of the meeting.

TRUSTEE DeGROAT REPORT –

- I. Mr. DeGroat discussed the Park Levy. If it is going to be run on the November 2016 ballot, we need to have the paperwork filed in early August.
- II. Mr. DeGroat said that he'd received several calls from local residents concerning a proposed dog park that might be installed at Kercher Park in Germantown. Mr. DeGroat is opposed to the dog park.
- III. Mr. DeGroat is stepping down from his position on the Western Regional Government Council (WRGC) due to a lack of time to devote to that position. Mr. Stubbs volunteered to take over this position.
- IV. Mr. DeGroat announced that he was going to have a meeting with the Germantown Mayor and interim City Manager to discuss the Parks Levy. He also wanted to arrange a joint meeting between Germantown Council and the Board sometime in April.
- V. Mr. DeGroat said that he is aware of an individual that would be willing to serve on the Board of Zoning Appeals. He is going to have that person contact Cheryl Watson.

TRUSTEE STUBBS REPORT –

- I. Mr. Stubbs had just attended the Germantown Union Cemetery Board Meeting and informed those in attendance that GUC was planning on purchasing a new mower for the grounds. Also, a new sign outlining the GUC Rules and Regulations was going to be posted at the Cemetery.
- II. Mr. Stubbs said that there have been no Pool Committee meeting held so far this year.
- III. Mr. Stubbs attended the Ohio Township Association meeting in Columbus on January 27-29, 2016. He said that the conference was very beneficial.
- IV. Mr. Stubbs reported that he was approached by a potential buyer for the VVWSD water tower while he was at the OTA conference. He will maintain contact with this person.
- V. Mr. Stubbs reported that he was sending a letter to the Regional Dispatch Center to protest their revision of our contract amounts for police

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dispatching.

TRUSTEE CROSS REPORT –

- I. Mr. Cross reported that he also attended the OTA conference in January and also found the information very helpful.
- II. Mr. Cross will be attending the upcoming Fire Oversight Committee
- III. Mr. Cross reminded those in attendance that the Germantown FD would be a holding CPR class on February 17.
- IV. Mr. Cross informed the Board that he would be absent for the March Board meeting.
- V. Mr. Cross reminded Mr. Keener to continue looking into standardizing the Township's email addresses.

POLICE REPORT –

- I. Chief Andzik reported that a new furnace had been installed in the Police Department. It was paid from with funds from the Donna Boomershine Estate Fund.
- II. Chief Andzik reminded everyone that a Police Department Open House was scheduled for Tuesday, February 23, 2016 at 7:00 p.m. He also reported that informational flyers concerning the Police and Road levies had been distributed. This was done by volunteers.
- III. Chief Andzik reported that the Department had made 3 narcotics arrests in the prior week.

ROAD/SERVICE DEPARTMENT REPORT –

- I. Mr. Holbrook requested that the Regular Meeting be suspended in order to have a Records Commission meeting. At 7:17 p.m., the Regular meeting was suspended to hold a meeting of the Records Commission. Mr. DeGroat introduced a MOTION, seconded by Mr. Stubbs to approved changes to the Road Department Records Retention Policy. These changes will bring the Road Department into compliance with the State of Ohio's records retention regulations. After discussion, MOTION passed. The Records Commission meeting was adjourned at 7:19 p.m. and the

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Regular Meeting resumed at that time.

II. Mr. Holbrook is also holding an Open House on February 23 to showcase their equipment and answer question about the upcoming levy.

III. Mr. Holbrook requested a Resolution for the Board to approve a contract with Security Fence Group, Inc. to install approximately 390 feet of Type 3 guardrail on Mudlick Rd near the curve where Homer Kern's cabin was once located. Mr. DeGroat introduced RESOLUTION 2016-09, which was seconded by Mr. Stubbs, to approve this contract. After discussion, the adoption vote was as follows: Mr. DeGroat – Yes, Mr. Stubbs – Yes, Mr. Cross – Yes. RESOLUTION 2016-09 passed.

IV. Mr. Holbrook reported that the crank position sensor on Truck #108 had to be replaced at a cost of \$1,019.64.

ZONING REPORT - None

TRASH COLLECTION REPORT - None

OLD BUSINESS: - None


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NEW BUSINESS:

PURCHASE ORDERS AND BANK RECONCILIATIONS were signed.

With no further business, the Meeting Adjourned at 7:49 PM.

Signed: ,

Attest: 

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