

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

Held _____ 20_____

JANUARY 04, 2016

The 2016 Organizational and Regular Meeting was called to order at 4:13 PM by Fiscal Officer Mark A Keener. Trustees Mark D. Cross, Benjamin F. DeGroat, and Jacob C. Stubbs were present. Also, in attendance were Police Chief Joseph Andzik and Road/Service Superintendent Jeremy Holbrook.

The Germantown Press was notified and the meeting was digitally recorded.

VISITORS – Ben Mersch (Germantown Press) of 7347 Weaver Rd.

VISITOR COMMENTS – None

BOARD OFFICERS -

- I. Mr. Keener opened nominations for President of the Board. Mr. Cross nominated Mr. DeGroat, seconded by Mr. Stubbs. With no other nominations and after discussion, all voted in favor, MOTION passed. Mr. DeGroat is elected President.
- II. Mr. Keener opened Nominations for Vice President of the Board. Mr. Cross nominated Mr. Stubbs, seconded by Mr. DeGroat. With no other nominations and after discussion, all voted in favor, MOTION passed. Mr. Stubbs is elected Vice President.

APPOINTMENTS -

- I. Mr. DeGroat presented a **MOTION**, seconded by Mr. Stubbs, appointing: Mr. Cross as Police Commissioner; appointing Mr. DeGroat as Road Commissioner; and appointing Mr. Stubbs as Zoning Commissioner. After discussion. All present voted in favor, MOTION passed.
- II. Mr. Stubbs presented a **MOTION**, seconded by Mr. ^{CROSS}~~Stubbs~~, appointing Mr. DeGroat to the Parks Oversight Board; Mr. Cross to Fire/EMS Oversight Board; Mr. Stubbs to the Germantown Union Cemetery Board; Mr. DeGroat to the Senior Oversight Board; and Mr. Stubbs to Pool Oversight Board; after discussion, all present voted in favor, MOTION passed.
- III. Mr. Cross presented a **MOTION**, seconded by Mr. Stubbs, to appoint Mr. DeGroat as the Western Regional Council of Government representative. After discussion, all present voted in favor, MOTION passed.

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IV. Mr. Cross introduced a **MOTION**, seconded by Mr. DeGroat, to appoint Laurie J. Rohrbach as the Health Insurance Coordinator for 2016. After discussion, all present voted in favor, **MOTION** passed.

V. Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs to appoint the 2016 Purchasing Agents as follows:

Road Department - Jeremy Holbrook

Police Department – Chief Joseph Andzik

Zoning – Cheryl Watson

Garbage & Waste - Laurie Rohrbach

After Discussion, all present voted in favor, **MOTION** Passed

MEETING SCHEDULE - Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs, to continue the regular Board of Trustee Meetings on the second Monday of every month at 7:00 PM., except when the meeting falls on a Holiday – then the meeting shall be held on the day following the holiday; with Work Sessions and Special Meetings announced as needed. After discussion, all present voted in favor, **MOTION** passed.

APPROPRIATIONS - Mr. DeGroat introduced **RESOLUTION 2015-01**, seconded by Mr. Stubbs, authorizing the Fiscal Officer to establish permanent appropriations, not to exceed the amounts of the 2016 Official Certificate of Estimated Resources issued by the Montgomery Co. Auditor and the 2015 Unencumbered Fund Balances as of December 31, 2015, to be effective 1/1/2016. After discussion and review, the vote was as follows: Mr. Cross - Yes, Mr. Stubbs - Yes, Mr. DeGroat – Yes, **RESOLUTION 2015-01** was adopted.

COMPENSATION – Salary Schedule and Benefits

I. Full Time Compensation - Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs, to accept the Department Head recommendation of maintaining salaries at their present levels except for those employees due step increases. After discussion, all present voted in favor, **MOTION** passed.

II. Benefits - Mr. DeGroat introduced a **RESOLUTION 2016-02**, seconded by Mr. Stubbs, to continue the existing benefits for 2016, including the health insurance HRA program, for all full time employees. After discussions, the adoption voted was as follows: Mr. Cross – Yes, Mr. DeGroat – Yes, Mr.

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Stubbs – Yes, RESOLUTION 2016-02 passed.

III. Miscellaneous & Hourly Compensation Rates –

A. Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs, to establish the rates for the following positions; effective 1-1-2016:

\$ 1.00 / year - Honorarium Reserve Police Officers

\$ 15.00 / per meeting - Reimbursement of expenses for

Zoning Commission, Board of Zoning Appeals, and Alternate members of both Boards.

After discussions, all present voted in favor, MOTION passed.

B. Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs, to establish the rates for the following position; effective 1-1-2015:

\$15.60 per hour – Reserve Police Officer Overtime

After discussions, all present voted in favor, MOTION passed.

IV. Annual Elected Officials Compensation – Mr. DeGroat introduced **RESOLUTION 2016-03**, seconded by Mr. Stubbs, to continue the Annual Salary Method for Trustees DeGroat, Stubbs, & Cross and Fiscal Officer Keener; paid monthly, as established by Ohio Revised Code; and to further authorize salary payments for the elected officials from the General Fund, Road & Bridge Fund; and Police Fund; in proportion to certification of time spent working for that fund.

After discussion the adoption vote was as follows: Mr. Cross – Yes, Mr. DeGroat – Yes, Mr. Stubbs – Yes; RESOLUTION 2016-03 passed.

V. Mr. DeGroat presented a **MOTION**, seconded by Mr. Stubbs, to continue the 15th and last day of the month, or if either fall on a weekend or holiday, the last normal business day prior, as payday for employees of German Township during 2016. After discussion, all voted in favor, MOTION passed.

VI. Mr. DeGroat presented a **RESOLUTION 2016-04**, seconded by Mr. Stubbs, to continue direct deposit for employees that select the program and to further authorize payment of payroll withholdings by electronic fund transfer, during 2015. After discussion, the vote was as follows: Mr. DeGroat - Yes, Mr. Cross - Yes, Mr. Stubbs - Yes, RESOLUTION 2016-04 passed.

MISCELLANEOUS:

I. The Board reviewed continuing to authorize the transfer of interest monthly

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from the General Fund to the Sunbury Cemetery Fund, Fire & EMS/Fire Levy Funds, Fouts Fund, Enforcement & Education Fund, Drug Law Enforcement Fund, Law Enforcement Trust Fund, Senior Citizen Levy Fund and Pool Fund.

Mr. DeGroat presented a **RESOLUTION 2016-05**, seconded by Mr. Stubbs, to continue to transfer interest monthly from the General Fund to the Sunbury Cemetery Fund, Fire Levy Fund, EMS/Fire Fund, Drug Law Enforcement, Law Enforcement Trust Fund, Fouts Fund, Enforcement & Education Fund, Senior Citizen Levy Fund and the Pool Levy Fund during 2015. After discussion and review, the vote was as follows: Mr. DeGroat - Yes, Mr. Stubbs - Yes, Mr. Stubbs - Yes, RESOLUTION 2016-05 passed.

II. Mr. Keener reminded all that the next regular meeting would be held on January 11 and include the approval of the 2016 inventory.

Meeting turned over to the President of the Board:

With no further business, the meeting was adjourned at 4:40 PM.

Signed: *Jacob Stubb*,

Attest: *W. A. Otk*