

RECORD OF PROCEEDINGS

Minutes of

Meeting

THE GERMAN TOWNSHIP BOARD OF TRUSTEES

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____, 20____
JANUARY 11, 2016

The regular meeting was called to order at 7:03 PM., at the German Township Hall located at 12102 SR 725, Germantown, Ohio by Board Vice President Benjamin F. DeGroat with the Pledge of Allegiance. Trustees Jacob C. Stubbs, Mark D. Cross and Benjamin F. DeGroat as well as Fiscal Officer Mark A. Keener were present. Police Chief Joseph Andzik and Road & Service Superintendent Jeremy Holbrook were also present. The Germantown Press was notified of the meeting.

VISITORS – Lynn Cleveland of 11858 Oxford Rd.; David Gehron of 14239 Kiefer Rd.; Jack & Faith Holbrook of 10071 Eby Rd, Bob Neff of 9400 Eckhart Rd., Sue Johnson of 264 W. Market St., Linda Watson of 8777 Oak Dr., Cheryl Watson of 8777 Oak Dr., Stacey & Tim Huffman of 45 E. Pease Ave (W. Carr.), Sandy Stutz of Mall Realty, Kurt Reason of 12238 Big Twin Tr.

VISITOR COMMENTS –

- I. Ms. Stutz and Mr. & Mrs. Huffman spoke to the board about the possibility of buying a property located at 13280 Oxford Rd. with the idea of not only living in it but also turning it into a wedding reception venue. The Trustees suggested that they work with Cheryl Watson in the Zoning department to work through the necessary changes to the current zoning.
- II. Mr. Gehron commented that if the Board and the Board of Zoning Appeals were reviewing the accepted conditional uses for the property on Oxford Rd. that it would be a good time to review and update all of the acceptable conditional usage language.

MINUTES –

The Board reviewed the minutes of the December 14, 2015 Regular Meeting, the December 30, 2015 Special Meeting and the January 4, 2016 Organizational Meeting.

Mr. Stubbs introduced a **MOTION**, seconded by Mr. DeGroat, to approve the minutes of the December 14, 2015 Regular Meeting as submitted. After discussion, all present voted in favor, **MOTION** passed.

Mr. Stubbs introduced a **MOTION**, seconded by Mr. DeGroat, to approve the minutes of the December 30, 2015 Special Meeting as submitted. After discussion, all present voted in favor, **MOTION** passed.

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Mr. Stubbs introduced a **MOTION**, seconded by Mr. DeGroat, to approve the minutes of the January 4, 2016 Special Meeting as corrected. After discussion, all present voted in favor, **MOTION** passed.

FISCAL OFFICER REPORT –**I. Correspondence:****IN**

- A. OTA – January Grassroot Clippings
- B. Municipality of Germantown – Minutes from December Council Meeting
- C. Dept. of Commerce – notice re: CrackerJak’s Corner hearing
- D. MARCS Program Office – signed copy of MARCS agreement
- E. Miami Valley Fair Housing Center – letter re: Recognizing April as “Fair Housing Month”
- F. Mont. Co. Dept. of Environmental Services – letter re: 2016 Incentive Grant Program (forwarded to J. Holbrook)
- G. Mont. Co. Recorder – letter re:Filing Zoning Resolutions & Amendments with the Recorder’s office (forwarded to C. Watson)
- H. Miami Valley Regional Planning Commission – Survey re: local projects (forwarded to J. Holbrook)
- I. Mont. Co. Engineer – letter re: 2015 Invoice for Co. Engineer work in the Township (forwarded to J. Holbrook)
- J. Mont. Co. Engineer – letter re: 2015 Annual Township Highway System Mileage Certification (forwarded to J Holbrook)
- K. Dayton Police Dept. – Copy of OVI Taskforce agreement (copy to J. Andzik)

OUT

- A. Germantown Press - Mtg. reminders for December 11 and December 30 and January 4 meetings
- B. Monthly – IRS, State, School, OPERS reports & payments
- C. Mont. Co. Bd. of Elections – Resolution to place Police Levy on March 2016 ballot

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- D.** Mont. Co. Bd. of Elections – Resolution to place Road District Levy on March 2016 ballot
- II. Distribute Financial Reports:** 2015 YTD – Cash Summary by Fund, Fund Status, and Monthly Payments report.
- Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs to approve the financial reports and authorize the payment of the bills, checks 47583 thru 47644 including employee payroll direct deposits payments and payroll tax EFT's. After discussion, all present voted in favor, **MOTION** passed.
- III.** RESOLUTION 2016-06 to set the mileage reimbursement for Township employees and elected officials at fifty-four cents (\$.054) per mile as per the current IRS rates was introduced by Mr. DeGroat and seconded by Mr. Stubbs. After discussion, the adoption vote was as follows: Mr. DeGroat – Yes, Mr. Stubbs – Yes, Mr. Cross – Yes. RESOLUTION 2016-06 passed.
- IV.** Mr. Keener requested that the Trustees approve the 2016 inventory as required by ORC 505.04. Mr. Degroat introduced the motion, seconded by Mr. Stubbs. After discussion, **MOTION** passed.
- V.** At 7:19 p.m., the Regular meeting was suspended to hold a meeting of the Records Commission. Mr. DeGroat introduced a **MOTION**, seconded by Mr. Stubbs to approved changes to the Police Department Records Retention Policy. After discussion, **MOTION** passed. The Records Commission meeting was adjourned at 7:21 p.m. and the Regular Meeting resumed at that time.
- VI.** A request from the Germantown Amateur Radio Society (GARS) to use the meeting room and restroom of the Township Hall was approved by the Trustees. This is to facilitate a Technician Class Amateur Radio licensing class followed by Morse Code training. These classes are all provided by ARS volunteer instructors at no charge to the students, except for the textbook. The dates approved were March 12, March 19, March 20, March 26.
- VII.** Mr. Keener reminded the Board that the next Regular Meeting was

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scheduled for February 8, 2016 at 7:00 p.m.

- VII. Mr. Keener informed the Board that there were purchase orders that needed to be signed at the conclusion of the meeting.

TRUSTEE DeGROAT REPORT –

- I. After considering an idea introduced by Mr. Keener and Chief Andzik, Mr. DeGroat introduced a MOTION, seconded by Mr. Stubbs to purchase and plant a tree to be planted on the grounds of the Township Hall in memory of Trustee Randy Benson who had passed away the previous month. After discussion, MOTION passed.
- II. Mr. DeGroat informed those in attendance that the Valley View Water & Sewer District had been officially dissolved as of December 30, 2015.

TRUSTEE STUBBS REPORT –

- I. Mr. Stubbs had just attended the Germantown Union Cemetery Board Meeting and informed those in attendance that GUC was going to be removing dead trees and working on drainage issues at the cemetery.
- II. Mr. Stubbs said that there was no Pool Committee meeting held in December.
- III. Mr. Stubbs will be attending the Ohio Township Association meeting in Columbus on January 27-29, 2016.
- IV. Mr. Stubbs passed on a compliment received from a citizen commending the good work of the Road Department.
- V. Mr. Stubbs suggested that a project for 2016 would be to implement uniform email addresses for all Township employees and elected officials.
- VI. Mr. Stubbs suggested that a topic for an upcoming Neighborhood Watch meeting be about the heroin epidemic.
- VII. Mr. Stubbs also recommended that the Boater Safety and Hunter Education courses started by Randy Benson be continued if possible.

TRUSTEE CROSS REPORT –

- I. Mr. Cross updated those in attendance about the liquor license request by CrackerJak's Corner. Mr. Cross, along with Mr. Keener and Chief Andzik, had met with Township Counsel Jonathan Ketter from the Montgomery

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County Prosecutor's Office on January 8, 2016. Mr. Ketter suggested withdrawing the request for a hearing with the liquor control board since the request essentially meant that the Board of Trustees was protesting the issuance of the liquor license. Mr. Cross read an email received from Mr. Ketter after the meeting which confirmed that recommendation on the grounds that there was no legal basis for protesting the license issuance. Mr. Cross then introduced RESOLUTION 2016-07, seconded by Mr. DeGroat, to withdrawal the request to the Ohio Liquor Control Board for a public hearing to discuss the liquor license for CrackerJak's Corner. After discussion, including comments in favor of CrackerJak's by Bob Neff, the vote was as follows: Mr. DeGroat – Yes, Mr. Stubbs – Yes, Mr. Cross – Yes.

RESOLUTION 2016-07 PASSED.

POLICE REPORT –

- I. Chief Andzik reported that there was a Neighborhood Watch meeting scheduled for Thursday, January 14, 2016 at 7:00 pm to cover any community concerns.
- II. Chief Andzik reported that a Police Department Open House was scheduled for Tuesday, February 23, 2016 at 7:00 p.m.
- III. Chief Andzik reported that he'd been contacted several times by Neal Harris informing him that Mr. Harris was planning on having his property surveyed. The survey was supposed to have taken place today (Jan, 11) but the surveyor had to cancel due to high water in the creek on the Harris property.

ROAD/SERVICE DEPARTMENT REPORT –

- I. Mr. Holbrook reported that someone had hit a tree on Mudlick Rd, near the old Homer Kern cabin. The tree was damaged to the point that it needed to be removed. The Road Department rented a manlift to do this job. They also used the manlift to remove a tree on Sigel Rd. as well as repairing the eagle on the flagpole at Township Hall.
- II. Mr. Holbrook is also holding an Open House on February 23 to showcase their equipment and answer question about the upcoming levy.
- III. Mr. Holbrook announced that the Road Department had salted the roads yesterday due to the snowfall over the weekend.

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- II. Lynn Cleveland asked Jeremy Holbrook if there were any plans to replace lost trees. These trees had served as guardrails along one of the roads in the Township but had to be removed due to damage suffered in recent car accidents. Mr. Holbrook replied that he is getting with the County to install a replacement guardrail.

ZONING REPORT - None

TRASH COLLECTION REPORT - None

OLD BUSINESS: - None

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NEW BUSINESS:

PURCHASE ORDERS AND BANK RECONCILIATIONS were signed.

With no further business, the Meeting Adjourned at 7:53 PM.

Signed: *Ben Detroit*

Attest: *[Signature]*