

# GERMAN TOWNSHIP

Montgomery County



12102 State Route 725 West, Germantown, Ohio 45327-9761

BOARD OF TRUSTEES: Benjamin F. DeGroat • Jacob C. Stubbs • Mark D. Cross  
 FISCAL OFFICER: Mark A. Keener

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## GERMAN TOWNSHIP BOARD OF TRUSTEES MINUTES OF THE REGULAR MEETING HELD ON NOVEMBER 14, 2016

The REGULAR MEETING was called to order with the Pledge of Allegiance by Board President Benjamin DeGroat at 7:01 p.m. The meeting was held at the German Township hall located at 12102 St. Rt. 725 West, Germantown, OH 45327. Attendees included:

Trustee Benjamin DeGroat	Trustee Jacob Stubbs - ABSENT	Trustee Mark Cross
Fiscal Officer Mark Keener	Police Chief Joseph Andzik	Road Supt. Jeremy Holbrook

### VISITORS:

Name	Address	Name	Address
Lloyd Johnson	7404 Browns Run Rd	David Gehron	14239 Kiefer Rd
Lynn Cleveland	11858 Oxford Rd.	Bev & Mary Abner	8850 S. Main St.
Ben Mersch	Germantown Press		

**VISITOR COMMENTS: NONE**

### OHIO VOLUNTEER PEACE OFFICERS FUND MEETING:

The Regular Meeting was suspended at 7:08 pm in order to hold the Board Meeting for the local Ohio Volunteer Peace Officers Fund meeting. The following Board members were present: Mark Cross, Mark Keener, Lynn Cleveland. Mr. Cleveland led the discussion. All Board members present agreed to keep their current positions on the Board which was affirmed with a voice vote. Since there are currently no reserve officers in the Township, it was decided that the Board would need to meet again once some reserve officers were appointed to the Township's Police Department. At that time, the additional seats (required to be filled by reserve officers) would be filled.

With no further business, the OVPOF meeting was adjourned at 7:09 pm and the regular Board of Trustees meeting resumed.

### FISCAL OFFICER REPORT:

1. Correspondence In:
  - OTA – September, November “Grassroot Clippings”
  - Municipality of Germantown – Minutes from October Council Meetings
  - “Thank-you letter” from GARS re: assistance received from Road Department installing antennas
  - Germantown Parks Dept – announcement of “2016 Christmas in Germantown”
  
2. Correspondence Out:
  - Germantown Press – Meeting Reminders

- Monthly – IRS, State, School, OPERS reports and Payments
  - Information to Judy Gilleland re: Amount available in Pool Levy Fund
3. Distribute Financial Reports – 2016 YTD Cash Summary by Fund, Fund Status and Monthly Payment Reports
    - MOTION to approve the financial reports and authorize the payments of the bills, checks 48131 to 48182, including payroll direct deposit and payroll tax/withholding EFT's was introduced by Benjamin DeGroat and seconded by Mark Cross. After discussion – MOTION PASSED
  4. A MOTION to approve the minutes of the October 11, 2016 REGULAR meeting as submitted was introduced by Mark Cross and seconded by Benjamin DeGroat. After discussion - MOTION PASSED.
  5. A MOTION to approve the minutes of the October 31, 2016 SPECIAL meeting as submitted was introduced by Mark Cross and seconded by Benjamin DeGroat. After discussion - MOTION PASSED.
  6. Mr. Keener asked to suspend the Regular meeting in order to hold a meeting of the Ohio Volunteer Peace Officers Fund meeting. (Details Noted Above)
  7. Mr. Keener reminded the Board of the following “dates to remember”:
    - Next Regular Board of Trustees Meeting – December 12, 2016
    - MCTA Christmas Party / Dinner – Thursday, December 8, 2016
    - Ohio Township Association Winter Conference in Columbus – January 27-30, 2017
  8. Mr. Keener reminded the Board to sign the Purchase Orders and Bank Reconciliation.

**POLICE REPORT:**

Chief Andzik reported the following:

- Mrs. Rohrbach concluded another successful CERT training program.
- Chief Andzik suggested that the Board consider reducing the number of times per month that Cintas replaces floor mats from twice per month to once per month. This will save \$84 per month. After discussion - including Mr. Holbrook's suggestion that the shop-towel delivery for the Road Department also be reduced – the Board agreed to reduce the services.
- The Ohio Attorney General's Advisory Group on Police Pursuits has concluded its evaluation of pursuits. A report has been generated and presented to the Attorney General. Chief Andzik was a member of the advisory group.
- Officer Bateman attended Abudant Life Tabernacle's Annual Harvest Festival and participated as a Chili Judge. Officers Birch, Hunsbarger and Hammond also attended during the evening.
- “Santa in the Country” is scheduled for December 3 from 9 – 11:00 a.m. at the Township Hall. There will be a pancake breakfast and photographs with Santa.
- Sgt. DW Wallace's resignation was accepted on behalf of the Board of Trustees on October 24, 2016.
- Chief Andzik thanked the Board for holding a special meeting on October 31, 2016 in order to promote Reserve Officer DM Jones to Career Officer.
- A decision has not yet been made on whether to promote an officer to a supervisor position. The Chief is currently evaluating other options.
- The Chief asked the Board to sign the “Police Mutual Aid Agreement”.

- The Police Department presented a list of excess property which they want to dispose of on GovDeals.com.
- Reserve Officer T Hunsbarger resigned effective November 14, 2016.
- Reserve Officer E Hammond has been offered a full time position effective January 1, 2017.

**ROAD / SERVICE DEPARTMENT REPORT:**

Mr. Holbrook reported on the results of the November 8, 2016 general election. The levy for the Township Road District failed.

The Road Department continues to remove dead ash trees within the right of ways on Township roads. Rocky Road, north Boomershine and Baden Roads have been completed.

The new 2017 GMC pickup truck is scheduled to be delivered during the first week of December. The 2008 Ford pickup will be put on GovDeals.com as soon as the new truck is put into service.

The Road and Service Department personnel repaired the urinal in the men’s restroom.

Mr. Holbrook requested to meet with the Board in Executive Session to discuss personnel matters after the conclusion of the Regular meeting.

**TRUSTEE DeGROAT REPORT:**

Mr. DeGroat thanked the residents of the Township for passing the Park Levy renewal.

Mr. Degroat discussed the impact that the reduction in County funding has had on the Township

**TRUSTEE STUBBS REPORT:**

No report for the month due to Trustee Stubbs’ absence.

**TRUSTEE CROSS REPORT:**

Mr. Cross reported the following:

- He, Chief Andzik and Mrs. Rohrbach all attended Narcan training provided by “Project Dawn”
- The November 7, 2016 Fire/EMS meeting was cancelled due to lack of quorum. The members that were present at the meeting are going to recommend quarterly meetings instead of monthly meetings.
- He attended an EMA meeting that was very informative. There is a desire to coordinate emergency efforts Township wide.
- Mr. Cross was contacted by Julie Berdin regarding the repair of the clock in Germantown. Ms. Berdin asked if the Township could contribute towards the repair. Other groups have pledged money, but there is still a balance of \$2172.50 that needs to be raised. During the discussion, Mr. Keener reported that he wasn’t sure if there were sufficient discretionary funds available to put towards this project. There was also considerable discussion on whether or not the clock could be repaired by personnel from the Township and Germantown without having to contract with an outside company. No action was taken at the meeting to approve participating in this project.
- Mr. Cross noted that “Utility Aggregation” votes passed in several locations around the area. It was noted that aggregation would not be completely feasible in the Township due to the high number of utility providers in the Township.



- Mr. Cross discussed some incidents of vandalism in the Township that involved political signage.

**ZONING REPORT:**

None

**TRASH REPORT:**

None

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**EXECUTIVE SESSION:**

The Regular Meeting was suspended at 7:51 in order to go into Executive Session to discuss personnel matters. Mr. DeGroat introduced the motion, seconded by Mr. Cross. After discussion, MOTION passed and the regular meeting was suspended.

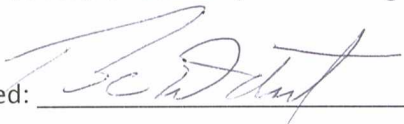
The regular meeting reconvened at 8:31 pm.

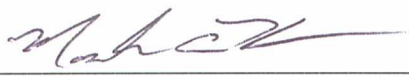
Mr. DeGroat introduced **RESOLUTION 2016-50, a RESOLUTION TO LAY OFF ROAD & SERVICE DEPARTMENT EMPLOYEE DONALD SCOTT HALL EFFECTIVE DECEMBER 31, 2016 DUE TO BUDGET CONSTRAINTS.** Mr. Cross seconded. After discussion, the roll was called and the vote was as follows: Mr. DeGroat – Yes, Mr. Stubbs – Absent, Mr. Cross – Yes. **RESOLUTION 2016-50 PASSED.**

**PURCHASE ORDERS AND BANK RECONCILIATIONS WERE SIGNED.**

**MEETING ADJOURNED:**

With no further business, the Meeting Adjourned at 8:35 p.m.

Signed:  \_\_\_\_\_

Attest:  \_\_\_\_\_