

GERMAN TOWNSHIP

Montgomery County

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GERMAN TOWNSHIP BOARD OF TRUSTEES MINUTES OF THE REGULAR MEETING HELD ON DECEMBER 10, 2018

The REGULAR MEETING was called to order with the Pledge of Allegiance by Board President Jacob Stubbs at 7:00 p.m. The meeting was held at the German Township Hall located at 12102 St. Rt. 725 West, Germantown, OH 45327. Attendees included:

Trustee Jacob Stubbs	Trustee Mark Cross	Trustee Abra Reed
Fiscal Officer Mark Keener	Police Chief Joseph Andzik	Road Supt. Jeremy Holbrook
Zoning Inspector Valorie Hill		

VISITORS:

Name	Address	Name	Address
Lynn Cleveland	11858 Oxford Road	Mark Hafner	6907 Little Twin Rd.
Laurie Rohrbach			

VISTOR COMMENTS:

MARK HAFFNER: Mr. Haffner asked if there were any updates on the fence situation.

LYNN CLEVELAND: Mr. Cleveland wanted to confirm that the elections for the Volunteer Police Officer Memorial Fund had taken place. He was told that they had.

LAURIE ROHRBACH: Mrs. Rohrbach is the health insurance administrator for the Township. She reported that it's time to renew the health insurance for 2019. There will be a 7% increase in the cost for the same plan. After reviewing several options with the insurance carrier, it appears that keeping the current plan is in the best interest of the Township.

The health insurance company is also adding a "Call-A-Doc" option. This is available to all employees and elected officials. It is at no cost to the Township, but does cost the employee \$5 per month. It is designed to reduce ER and Urgent Care visits and costs.

RESOLUTION 2018-43 – A RESOLUTION TO APPROVE THE 7.1% INCREASE IN THE COST OF THE HEALTH CARE PLAN AND THE ADOPTION OF THE \$5.00 PER MONTH PLAN was introduced by Mark Cross and seconded by Abra Reed. The roll was called and the adoption vote was as follows: Mr. Stubbs – YES, Mr. Cross – YES, Mrs. Reed – YES. **RESOLUTION 2018-43 PASSED.**

FISCAL OFFICER REPORT:

1. Correspondence In:
 - OTA – December “Grassroot Clippings”
 - VVLSO – Letter from Superintendent re: lunch meetings every 3rd Tuesday each month (Mr. Holbrook volunteered to represent the Township at the next meeting)
 - City of Germantown – Resolution authorizing GUC to place levy on ballot
2. Correspondence Out:
 - Germantown Press – Meeting Reminders
 - Monthly – IRS, State, School, OPERS reports and payments
3. Distribute Financial Reports – 2018 YTD Cash Summary by Fund and Fund Status & Monthly Payment Reports. (Mr. Keener noted that amounts will be changing in the next few days as year end obligations are paid)
 - MOTION to approve the financial reports and authorize the payments of the bills, checks 49326 to 49350, including payroll direct deposit and payroll tax/withholding EFT’s and other electronic payments was introduced by Jake Stubbs and seconded by Mark Cross. After discussion – MOTION PASSED
4. A MOTION to approve the minutes of the November 13, 2018 REGULAR meeting as submitted was introduced by Jacob Stubbs and seconded by Abra Reed. After discussion - MOTION PASSED.
5. **RESOLUTION 2018-44 – A RESOLUTION AUTHORIZING THE MONTGOMERY COUNTY AUDITOR’S OFFICE TO ADVANCE THE MAXIMUM AVAILABLE AMOUNTS OF THE REAL ESTATE TAXES, PERSONAL PROPERTY TAXES, ESTATE TAXES AND FINES ON A MONTHLY BASIS DURING 2019** was introduced by Jacob Stubbs and seconded by Mark Cross After discussion the roll was called and adoption vote was as follows: Mr. Stubbs – YES, Mr. Cross – YES, Mrs. Reed – YES. **RESOLUTION 2018-44 PASSED.**
6. Mr. Keener requested to schedule a Special Meeting to approve the final 2018 appropriations, to review the final financial results for 2018 and to review the 2019 budget. It was decided to schedule the meeting for December 26, 2018 at 9:00 a.m.
7. Mr. Keener asked to schedule the Annual Organizational Meeting. It was decided to schedule the meeting for January 3, 2019 at 9:00 a.m.
8. Mr. Keener reminded the Board of the following “dates to remember”:
 - Annual update from the County Auditor – Thursday, December 13, 2018 @ Sinclair CC
 - Next Regular Board of Trustees Meeting – Monday January 14, 2019
 - OTA Conference – January 30 – February 2, 2019
9. Mr. Keener reminded the Board to sign the Minutes, Bank Recs and the Purchase Orders.

POLICE REPORT:

Chief Andzik reported the following:

- Pancakes with Santa on December 1st was very well attended.

ROAD / SERVICE DEPARTMENT REPORT:

Mr. Holbrook reported the following:

- Mr. Holbrook asked if there was an update on the release of principal funds regarding the Sunbury Cemetery Perpetual Care Fund.
- The township will be starting the township wide tree trimming program in the next week or two. The trimming will be performed with the Bombford Reach Mower.
- Mr. Holbrook submitted a draft copy of the 2019 Road Department budget for the Board to review.
- The Road Department will continue to salt and plow roads as needed.

ZONING DEPARTMENT REPORT:

- The BZA will not meet in December as there are no cases to hear. The case that was anticipated for December came in too late to advertise in the Germantown Press to make the meeting deadline. The BZA will meet on January 8, 2019 to hear the lot split case and complete the organization process for 2019.
- One Zoning Violation letter has been issued.
- One letter to property owners requesting information about activities on the property has been issued.

TRUSTEE STUBBS REPORT:

Mr. Stubbs reported the following:

- Mr. Stubbs attended the Montgomery County Township Association dinner.
- The Cemetery is paying an extra \$7000 in 2018 towards their debt to the Township.
- **RESOLUTION 2018-45 - A RESOLUTION TO APPOINT JOHN SKAPIAK TO THE BOARD OF THE GERMANTOWN UNION CEMETARY** was introduced by Jacob Stubbs and seconded by Mark Cross. After discussion the roll was called and adoption vote was as follows: Mr. Stubbs – YES, Mr. Cross – YES, Mrs. Reed – Yes. **RESOLUTION 2018-45 PASSED.**
- The issues with the Metroparks wetlands on Boomershine Rd. are being addressed.

TRUSTEE REED REPORT:

Ms. Reed reported the following:

- There was no meeting of the Senior Center oversight committee.
- There was no meeting of the Park Oversight committee.
- "Santa in the Park" was well attended and enjoyable. The event included a horse parade.

TRUSTEE CROSS REPORT:

Mr. Cross reported the following:

- **RESOLUTION 2018-46 - A RESOLUTION TO APPOINT W. LYNN CLEVELAND TO THE FIRE/EMS OVERSIGHT BOARD** was introduced by Mark Cross and seconded by Jacob Stubbs. After discussion the roll was called and adoption vote was as follows: Mr. Stubbs – YES, Mr. Cross – YES, Mrs. Reed – Yes. **RESOLUTION 2018-46 PASSED.**
- Mr. Cross is still discussing the Sunbury Cemetery Fund with the Kuhn family.

OLD BUSINESS: NONE

NEW BUSINESS: NONE

EXECUTIVE SESSION:

PURCHASE ORDERS WERE SIGNED.

MEETING ADJOURNED:

With no further business, A MOTION to adjourn was made by Jake Stubbs and seconded by Abra Reed.
MOTION Passed, the Meeting Adjourned at 8:46 p.m.

Signed: Jacob Stubb

Attest: Abra Reed