

GERMAN TOWNSHIP

Montgomery County

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GERMAN TOWNSHIP BOARD OF TRUSTEES MINUTES OF THE ORGANIZATIONAL MEETING HELD ON JANUARY 2, 2020

The 2020 Organizational and Regular Meeting was called to order at 9:01 AM by Fiscal Officer Mark Keener. Trustees Jacob C. Stubbs, Abra A. Reed and Matthew P. Burns were present. Also, in attendance were Police Chief Joseph Andzik and Road/Service Superintendent Jeremy Holbrook.

The Germantown Press was notified of the meeting.

VISITORS – David Gehron, Lynn Cleveland, Laurie Rohrbach, Mark Cross, Mark Heistand

VISITOR COMMENTS – None

BOARD OFFICERS -

- I. Mr. Keener opened nominations for President of the Board. Mr. Burns nominated Mrs. Reed, seconded by Mrs. Reed. With no other nominations, Mrs. Reed, seconded by Mr. Burns, made a motion to close the nominations. After discussion, MOTIONS passed. Mrs. Reed is elected President by acclamation.
- II. Mr. Keener opened Nominations for Vice President of the Board. Mr. Burns nominated Mr. Stubbs, seconded by Mrs. Reed. With no other nominations, Mrs. Reed, seconded by Mr. Stubbs, made a motion to close the nominations. After discussion, MOTIONS passed. Mr. Stubbs is elected Vice President by acclamation.

APPOINTMENTS -

- I. Mrs. Reed presented a MOTION, seconded by Mr. Stubbs, to make the following appointments:
 - a. Police Commissioner – Jake Stubbs
 - b. Road Commissioner – Abra Reed
 - c. Zoning Commissioner – Matt Burns
 - d. Parks Oversight Board – Matt Burns

- e. Fire Oversight Board – Abra Reed
- f. Germantown Union Cemetery – Jake Stubbs
- g. Senior Citizens Oversight Board – Abra Reed
- h. Pool Oversight Board – Jake Stubbs
- i. Western Regional Council of Governments – Jake Stubbs

After discussion, all present voted in favor – MOTION passed.

II. Mr. Stubbs introduced a **MOTION**, seconded by Mr. Burns, to appoint Laurie J. Rohrbach as the Health Insurance Coordinator for 2020. After discussion, all present voted in favor, MOTION passed.

III. Mrs. Reed introduced a **MOTION**, seconded by Mr. Stubbs to appoint the 2020 Purchasing Agents as follows:

- Road Department - Jeremy Holbrook
- Police Department – Chief Joseph Andzik
- Zoning – Halie Sewell
- Garbage & Waste - Laurie Rohrbach

After Discussion, all present voted in favor, MOTION Passed

IV. Mrs. Reed introduced a **MOTION**, seconded by Mr. Stubbs, to appoint Lynn Cleveland, Glen Jirka and Richard Pettit to the Fire Oversight board for two year terms expiring 12/31/21. After discussion, all present voted in favor, MOTION passed.

V. Mr. Stubbs introduced a **MOTION**, seconded by Mr. Burns, to appoint Tim Johnson to the Pool Oversight board for a three year term expiring 12/31/22. After discussion, all present voted in favor, MOTION passed.

MEETING SCHEDULE - Mr. Stubbs introduced a **MOTION**, seconded by Mr. Burns, to continue the regular Board of Trustee Meetings on the second Monday of every month at 7:00 PM., except when the meeting falls on a Holiday – then the meeting shall be held on the day following the holiday; with Work Sessions and Special Meetings announced as needed. After discussion, all present voted in favor, MOTION passed.

TRUSTEE SALARIES – Mr. Stubbs introduced **RESOLUTION 2020-01**, seconded by Mrs. Reed – **A RESOLUTION TO REDUCE THE SALARIES OF THE GERMAN TOWNSHIP TRUSTEES BY 25% OF THE ANNUALIZED AMOUNT ALLOWABLE UNDER THE OHIO REVISED CODE FOR 2020**. After discussion and review, the vote was as follows: Mrs. Reed - Yes, Mr. Stubbs - Yes, Mr. Burns – Yes,

RESOLUTION 2020-01 was adopted.

POLICE, TRASH & ROAD DEPARTMENT SALARIES - Mrs. Reed introduced **RESOLUTION 2020-02**,

seconded by Mr. Stubbs, to increase the salaries of the Police Department personnel (including police administrative assistant Laurie Rohrbach), trash personnel and Road Department personnel by 2% annually. After discussion and review, the vote was as follows: Mrs. Reed - Yes, Mr. Stubbs - Yes, Mr. Burns – Yes, RESOLUTION 2020-02 was adopted.

APPROPRIATIONS - Mrs. Reed introduced **RESOLUTION 2020-03**, seconded by Mr. Stubbs, authorizing the Fiscal Officer to establish permanent appropriations, not to exceed the amounts of the 2020 Official Certificate of Estimated Resources issued by the Montgomery Co. Auditor and the 2019 Unencumbered Fund Balances as of December 31, 2019, to be effective January 1, 2020. After discussion and review, the vote was as follows: Mrs. Reed - Yes, Mr. Stubbs - Yes, Mr. Burns – Yes, RESOLUTION 2020-03 was adopted.

COMPENSATION & BENEFITS

I. Benefits - Mr. Stubbs introduced a **RESOLUTION 2020-04**, seconded by Mr. Burns, to continue the existing benefits for 2020 – through the end of the plan year - including the health insurance HRA program, for all fulltime employees. This program will be re-evaluated as the plan year end approaches. After discussions, the adoption voted was as follows: Mrs. Reed – Yes, Mr. Stubbs – Yes, Mr. Burns – Yes, RESOLUTION 2020-04 was adopted.

II. Miscellaneous & Hourly Compensation Rates –

A. Mr. Stubbs introduced a **MOTION**, seconded by Mrs. Reed, to establish the rates for the following positions; effective 1-1-2020:

\$ 1.00 / year - Honorarium Reserve Police Officers

\$ 15.00 / per meeting - Reimbursement of expenses for

Zoning Commission, Board of Zoning Appeals, and Alternate members of both Boards.

After discussions, all present voted in favor, MOTION passed.

B. Mr. Stubbs introduced a **MOTION**, seconded by Mrs. Reed, to establish the rates for the following positions; effective 1-1-2020:

\$17.07 per hour – Reserve Police Officer Overtime

\$15.00 per hour – Zoning Inspector Halie Sewell

After discussions, all present voted in favor, MOTION passed.

- V. Annual Elected Officials Compensation Fund Allocation – Mr. Stubbs introduced **RESOLUTION 2020-05**, seconded by Mrs. Reed, to allocate the Trustee and Fiscal Officer Salaries to various funds to reflect their assigned appointments, effective 1/1/2020. The Allocation is as follows:

Trustee Reed: 50% General, 50% Road

Trustee Stubbs: 40% General, 50% Police, 10% Trash (to reflect WRCG assignment)

Trustee Burns: 100% General

Fiscal Officer Keener: 40% General, 25% Police, 25% Road, 10% Trash

After discussion the adoption vote was as follows: Mrs. Reed – Yes, Mr. Stubbs – Yes, Mr. Burns – Yes; RESOLUTION 2020-05 was adopted.

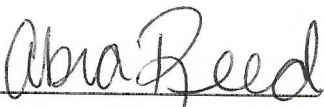
- VI. Mr. Stubbs presented a **MOTION**, seconded by Mrs. Reed, to continue the 15th and last day of the month, or if either fall on a weekend or holiday, the last normal business day prior, as payday for employees of German Township during 2020. After discussion, all voted in favor, MOTION passed.
- VII. Mr. Stubbs presented a **RESOLUTION 2020-06**, seconded by Mrs. Reed, to continue direct deposit for employees that select the program and to further authorize payment of payroll withholdings by electronic fund transfer, during 2020. After discussion, the vote was as follows: Mrs. Reed - Yes, Mr. Stubbs - Yes, Mr. Burns - Yes, RESOLUTION 2020-06 was adopted.
- VIII. Mrs. Reed presented a **RESOLUTION 2020-07**, seconded by Mr. Stubbs, to continue to authorize the transfer of interest monthly from the General Fund to all other funds based on their pro-rata fund balances monthly as received. After discussion, the vote was as follows: Mrs. Reed - Yes, Mr. Stubbs - Yes, Mr. Burns - Yes, RESOLUTION 2020-07 was adopted

MISCELLANEOUS:

- I. Mr. Keener reminded all that the next regular meeting would be held on January 13, 2020.
- II. Jake Stubbs introduced a motion, seconded by Abra Reed, to appoint Lynn Cleveland and Mark Keener to the Reserve Police Officer Memorial Fund Board. After discussion, Motion passed.

Meeting turned over to the President of the Board:

With no further business, the meeting was adjourned at 9:32 AM.

Signed: 

Attest: 