



**GERMAN TOWNSHIP BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING HELD ON SEPTEMBER 14, 2020**

**Meeting held virtually using WebEx**

The REGULAR MEETING was called to order by Board President Abra Reed at 7:01 pm. The meeting was held virtually using WebEx. Attendees included:

<b>President Abra Reed</b>	<b>Vice-President Jacob Stubbs</b>	<b>Trustee Tyler Rehmert</b>
<b>Police Chief Joseph Andzik</b>	<b>Road Sup't Jeremy Holbrook</b>	<b>Zoning Inspector Halie Sewell</b>
	<b>Fiscal Officer Mark Heistand</b>	

**ONLINE VISITORS:**

Name	Name	Name	Name
David Gehron	Mark Cross	Mark Keener	KC
Lloyd Johnson	Abigail Hale-Dennis	Kim Dupps	Sam H
LJR (Laurie Rohrbach)	Dave C	Deb Cross	Kurt Jacoby
Call in User 3	Call in User 4	Call in User 5	

The Germantown Press was notified in advance of the virtual meeting.

Mrs. Reed led the group in the Pledge of Allegiance.

**VISTOR COMMENT:**

- **Mark Cross, 7444 S. Stiver Road:** Dr. Cross stated that the free meal program through Dayton Metro Libraries has been extended through 12/31/20. He asked that this information be sent to Township residents. He anticipated having additional comments later in the meeting.

**FISCAL OFFICER'S REPORT**

- Mr. Heistand reported that he forgot to include the minutes from the 8/10/20 meeting when he emailed his packet to the Trustees. Approval of the 8/10/20 minutes will occur in October.
- He presented the financial reports that were emailed to the Trustees prior to the meeting: (1) the 8/31/20 Fund Status; (2) the Year-to-Date 8/31/20 Cash Summary by Fund; (3) the August 2020 Receipt Listing; and (4) the August 2020 Payment Listing.
- He noted that warrants totaling \$893,500 were written to the City of Germantown during August for the 2020 joint levy appropriations: (1) \$58,500 for the park levy; (2) \$75,500 for the pool levy; (3) \$235,500 for the fire levy; (4) \$150,000 for the Senior Citizen levy; (5) \$309,000 for the EMS/fire levy; and (6) \$65,000 for the road levy. He noted that at some point in the future

he will work with Germantown Finance Director Pat Shivley to review fund balances held by both jurisdictions.

- Mr. Rehmert noted that the August receipts from the Montgomery County Auditor were only \$468,000. He questioned whether the tax receipts related to the Germantown payments were received earlier in the year or were yet to be received. Mr. Heistand responded that the year-to-date tax receipts, both from February and August tax payments, for all the joint funds were at least as much as the payments to Germantown.
- Mr. Rehmert thanked Mr. Heistand for providing more payment detail this month. Mr. Heistand thanked Laurie Rohrbach for showing him how to print the detail in the UAN accounting system.
- Mr. Rehmert made a MOTION, seconded by Mrs. Reed, to approve the financial reports and authorize the payment of bills (warrants 50161 through 50200 and vouchers 457 through 517 for payroll direct deposit, payroll tax/withholding EFT's and other electronic payments). The MOTION PASSED.
- Mr. Heistand noted that \$13,036.94 from the CARES Act for coronavirus relief was received on 9/4. The total CARES Act receipts are \$39,000. If nothing changes, unappropriated funds will be returned to the County by 10/15 and unexpended funds will be returned to the State by 12/31.
- He reported that the Ohio Senate recently passed SB357, which distributes the remaining \$650 million in CARES Act funds. If passed by the House and signed by the Governor, the state deadlines will be extended. The date to return unappropriated funds to the County will change from 10/15 to 11/20. The date to return unexpended funds to the State will change from 12/31 to 2/1/21.
- He noted that unlike HB481, which directed that the two distributions already received from CARES Act funds were distributed based on the Local Government Fund formula, SB357 distributes funds based on population. Based on our population of 2,894, the Township should receive \$104,287 if the House passes the bill and it's signed by the Governor.
- He reported that guidelines for sharing CARES Act funds with other entities have been received. Funds can be distributed to another jurisdiction or a non-profit that can better serve the specific needs of our community. This would be a sub-grant by the Township to the entity. The sub-grant funds will still have to be used for relief of coronavirus expenses. He stated that if the Trustees decide to award sub-grants, a notice of the funding is required to be sent to the sub-recipient and a Sub-Grant Agreement would be signed. The Trustees would also need to determine if the Township will advance the funds or provide reimbursement after the fact. The Township is required to monitor the funds used by the sub-recipient and include these expenditures in our reporting to the State.
- Mr. Heistand recommended that the Trustees pass a Resolution approving sub-grants with the City of Germantown and/or the Valley View Local School District. He also recommended that the Trustees grant him the authority to sign a Sub-Grant Agreement with the entities on behalf of the Township and grant him the authority to determine the amount of funds to be distributed in the sub-grants based on the amount of CARES Act funds that are excess to the Township needs. Finally, he recommended that the Trustees allow him to determine with each sub-recipient whether the sub-grants are provided as an advance or on a reimbursement basis. He noted that providing him with this authority would avoid having to schedule a Special Meeting to make decisions once he works with the City and Valley View to determine their needs.

- Mrs. Reed asked how much of the CARES Act funds has been spent or set aside. Mr. Heistand responded that he anticipated only a small portion of the funds will be needed by the Township.
- Mr. Rehmert stated that he doesn't want to advance funds and wants the sub-grants to be awarded on a reimbursement basis. He questioned whether Jackson Township and Farmersville might also need additional funds. He reported that he spoke with someone in Farmersville about an idea they had to implement electronic monitoring of water and sewer use.
- **Visitor Mark Cross** asked if the Dayton Foodbank could receive part of our CARES Act funds. Mr. Rehmert stated his belief that the sub-grants could only go to other government entities. Mr. Heistand responded that sub-grants can be made to non-profits, but only for Covid-19 related expenses over and above their normal operations.
- Mr. Rehment stated that he would like the funds to be split equally among the entities receiving the funds. Mr. Stubbs responded that he doesn't want to lock the Township into a 50/50 split.
- **Visitor Mark Cross** stated that he didn't think the percentage split should be included in the Resolution as that would make the sub-grants too difficult for the Fiscal Officer. He would like the approval of any funds distributed to go through the Trustees, even if that means having several Special Meetings. He would like non-profits to also be considered for sub-grants.
- Mr. Rehmert responded to Dr. Cross by stating that the priority for sub-grants should be to the City and Valley View, then later if funds remain sub-grants to non-profits could be considered.
- **Visitor Kurt Jacoby, 12955 Harris Road, through the WebEx chat room,** asked if funds could be sub-granted to the Germantown Lions Club or the Germantown Rotary Club. Mr. Heistand stated he was Secretary of the Lions Club and noted that the club has not had any extra Covid-19 related expenses. The club has experienced a severe decrease in its revenues, but CARES Act funds cannot be used for revenue replacement. He surmised that the Rotary Club would be in a similar situation.
- Mr. Rehmert introduced **RESOLUTION 2020-20**, seconded by Mrs. Reed: **A RESOLUTION AUTHORIZING THE AWARDED OF SUB-GRANTS FROM CARES ACT FUNDS RECEIVED AS OF SEPTEMBER 14, 2020 THAT THE FISCAL OFFICER DETERMINES ARE IN EXCESS OF AMOUNTS NEEDED BY GERMAN TOWNSHIP, TO AUTHORIZE THE FISCAL OFFICER TO DETERMINE THE SUB-GRANT AMOUNTS AND SIGN SUB-GRANT AGREEMENTS WITH EITHER OR BOTH THE CITY OF GERMANTOWN, OHIO AND VALLEY VIEW LOCAL SCHOOL DISTRICT, AND TO AWARD SUB-GRANTS ON A REIMBURSEMENT BASIS.** The roll was taken and the adoption vote was as follows: Mrs. Reed-Yes; Mr. Rehmert-Yes; Mr. Stubbs-Yes. **RESOLUTION 2020-20 WAS ADOPTED.**
- Mr. Heistand asked the Trustees pass a Resolution accepting the amounts and rates for tax year 2020. This is a Resolution that is passed each year. The signed Resolution is due to Montgomery County Auditor Karl Keith by 11/2/20. He previously sent the Trustees the estimated 2021 property tax revenues and the 2021 estimates of Local Government Fund revenues. Mrs. Reed introduced **RESOLUTION 2020-21**, seconded by Mr. Rehmert: **A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE MONTGOMERY COUNTY BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.** The roll was taken and the adoption vote was as follows: Mrs. Reed-Yes; Mr. Rehmert-Yes; Mr. Stubbs-Yes. **RESOLUTION 2020-21 WAS ADOPTED.**

- As requested by Laurie Rohrbach, Mr. Heistand asked the Trustees to pass a Resolution certifying the 2020 Tax Assessment for delinquent trash bills over \$150. The list will be sent to the County Auditor to be attached as a tax lien on each property. The deadline for submission is 10/1. This year's amount is \$20,043.88. Mr. Stubbs introduced **RESOLUTION 2020-22**, seconded by Mrs. Reed: **A RESOLUTION TO AUTHORIZE THE ASSESSMENT OF PROPERTY OWNERS WHO ARE DELINQUENT AS TO WASTE DISPOSAL SERVICE CHARGES PURSUANT TO OHIO REVISED CODE SECTION 505.33 IN THE AMOUNT OF \$20,043.88**. The roll was taken and the adoption vote was as follows: Mrs. Reed-Yes; Mr. Rehmert-Yes; Mr. Stubbs-Yes. **RESOLUTION 2020-22 WAS ADOPTED.**
- Mr. Heistand reported that the final report from the Auditor of State (AOS) for the Agreed Upon Procedures (AUP) review performed in June for 2018-2019 has been received. This is a public document available for review on the AOS website. He requested the Trustee's approval to post a hyperlink on the Township's website to the report on the AOS website. Mrs. Reed made a MOTION, seconded by Mr. Stubbs, to post the approved AUP report on the Township's website. The MOTION PASSED.
- Mr. Heistand reported that the Ohio Deferred Compensation program has recently launched a Roth 457 option. The Township currently has three employees who take advantage of the existing pre-tax 457 option. Employers may voluntarily offer the new post-tax Roth 457 option to employees by executing a new Employer Adoption Agreement. After discussion, the Trustees asked that the Township employees be surveyed to see if there is interest in this new program.
- Mr. Heistand noted that former Fiscal Officer Mark Keener sent him a link to an 8/9/20 blog post by Alexander Sharp on RestructuringDayton.org. His subject was "How Public are Public Records." He discussed German Township several times in his posting, referencing information Mr. Heistand sent him on 8/6 in response to a Public Records Request. The blog post can be found at <https://reconstructingdayton.org/2020/08/09/how-public-are-public-records/>
- Mr. Heistand reported that Senior Center Director Chenoa Erisman spent a couple days at the Township during August helping Laurie Rohrbach prepare trash mailings. He thanked the City of Germantown for allowing Chenoa to assist the Township during this time.
- He noted that he attended a Montgomery County Township Association (MCTA) virtual meeting on 8/19. He planned to attend a MCTA Fiscal Officers virtual meeting on 9/15 and an OTA webinar on 9/18 on the use of CARES Act funds.
- He announced that First National Bank of Germantown will be at the Township Hall on 10/7 to test their ability to communicate with their core from our building. On 10/15/18 the Trustees approved the use of the Township Hall meeting room by the bank to run their operations in the event of a disaster at the bank. This test is a requirement of the bank's regulators.
- Finally, Mr. Heistand announced that the final day for completing the 2020 Census is 9/30. He encouraged all Township residents to complete the Census. Federal and state funds received by the Township are often determined based on population. He stated that completing the Census only takes a few minutes and is an obligation that every citizen should take seriously.

#### **POLICE DEPARTMENT REPORT:**

- Chief Andzik noted that for many years the Township Police Department has held our National Night Out during October. Due to the Covid-19 pandemic, the department will not host a National Night Out this year.

- He reported on the 9/10 Montgomery County Technical Advisory Committee (TAC) virtual meeting that he attended. The discussion focused on the 2021 Budget Model. The TAC was asked to ratify the Model so that it could be forwarded to the Emergency Communication Policy Commission (ECPC). Since the TAC had not received the Budget Model in advance of the meeting, the vote to ratify is being held via email. The ECPC will meet on 9/24. Mr. Rehmert expressed his concern with the 5% budget increase each year starting in 2022.
- Chief Andzik reported on the search for a new Police Clerk to replace Laurie Rohrbach after she retires. All five applicants successfully completed the required testing. One applicant withdrew from consideration. The remaining four applicants have been interviewed.
- He discussed questions he has recently received concerning shooting guns in the Township. This is a legal activity. However, he requested that residents immediately contact the police when they have concerns so that the situation can be investigated to ensure proper safety is followed.
- Chief Andzik reported that the 2010 Ford Crown Victoria was mistakenly listed on GovDeals.com and sold without having the Trustees declare the vehicle as excess. He apologized for the omission. Mr. Stubbs introduced **RESOLUTION 2020-23**, seconded by Mrs. Reed: **A RESOLUTION DECLARING A 2010 FORD CROWN VICTORIA AS EXCESS AND AUTHORIZING THE DISPOSAL OF THE VEHICLE BY SALE THROUGH GOVDEALS.COM**. The roll was taken and the adoption vote was as follows: Mrs. Reed-Yes; Mr. Rehmert-Yes; Mr. Stubbs-Yes. **RESOLUTION 2020-23 WAS ADOPTED.**

#### **ROAD/SERVICE DEPARTMENT REPORT:**

- Mr. Holbrook reported that he completed the paperwork and has received confirmation of the change to DP&L to provide the Township's electric generation. This change only affects the Township offices and Road Department facilities. Electric generation for the warning sirens was already being provided by DP&L. The savings in electric generation costs will be 34%.
- Mr. Holbrook presented four bids for supplying LP gas for the 2020-2021 heating season: (1) Earhart Propane at \$1.09 per gallon; (2) Collett Propane at \$1.19 per gallon; (3) Miami Valley Propane at \$1.37 per gallon; and (4) LS Propane at \$1.99 per gallon. The Township has two tanks, one below ground and one above ground. He estimated that the Township will need to purchase 4,000 gallons this year. He noted that last year's supplier was Earhart Propane at \$1.19 per gallon. He was pleased with their service. He recommended that this year's contract be given to Earhart. Mrs. Reed introduced **RESOLUTION 2020-24**, seconded by Mr. Rehmert: **A RESOLUTION AUTHORIZING ROAD SUPERINTENDENT JEREMY HOLBROOK TO EXECUTE A CONTRACT WITH EARHART PROPANE TO SUPPLY PROPANE FOR THE TOWNSHIP THROUGH AUGUST 2021 AT A RATE OF \$1.09 PER GALLON**. The roll was taken and the adoption vote was as follows: Mrs. Reed-Yes; Mr. Rehmert-Yes; Mr. Stubbs-Yes. **RESOLUTION 2020-24 WAS ADOPTED.**
- Mr. Holbrook reported that the contractor has completed the chip seal on parts of these Township roads: Starry Night, Moyer, Badin, Puddenbag and North Boomershine. Any loose stone will settle down after several good rains.
- He noted that his department has been busy mowing cemeteries, patching roads and mowing road rights of way.
- **Visitor Mark Cross** asked when the County will repave the Creek Road hill. Mr. Holbrook responded that the County doesn't inform him about their paving schedule. He will contact the County to see when repaving the hill is on the County's schedule.

- Mrs. Sewell requested an update on the Mudlick Road repairs. Mr. Holbrook said the contractor put in a substantial amount of additional chip seal. He hope this has fixed the problem.
- Mr. Stubbs reported on a sight distance problem due to high weeds on the west side of the Weaver Road and Manning Road intersection. Mr. Holbrook stated that he would contact the County to report the situation.
- Mrs. Reed thanked Mr. Holbrook for identifying the propane and electricity savings to the Township.

#### **ZONING DEPARTMENT REPORT:**

- Mrs. Sewell asked who will be responsible for maintaining the Township's website once Laurie Rohrbach retires. Mrs. Rohrbach and Mrs. Sewell discussed the coding knowledge that is needed as well as other website maintenance issues. Mrs. Rohrbach suggested that Mrs. Sewell might want to look into a different website provider.
- Mrs. Sewell reported that the Board of Zoning Appeals will meet on 9/22 to review the Conditional Use request by Abundant Life Tabernacle for a new school building.
- She noted that the Board of Trustees will have a Special Meeting on 10/1 to hold a Public Hearing for Case #2020-35-ZC. Due to the expected attendance, she will look for an alternate site to hold the meeting. She recommended that residents check the Germantown Press, Facebook and postings at the Township Hall once the new meeting location is determined.
- During the past month she has issued permits for one new home, three residential additions, one shed, and one agricultural exemption. She also has four pending permits.

#### **TRUSTEE REED'S REPORT:**

- Mrs. Reed expressed her appreciation to Senior Center Director Chenoa Erisman for her assistance to the Township last month. She noted that the State has allowed senior centers to open as of 10/15 with a lot of restrictions. The City is looking at the changes that will have to occur at the Senior Center before it reopens. The Center is planning to hold a 2021 Membership Drive to get contact information for those people who utilize the Center's services.
- She thanked Sergeant Shane Birch and Officer Dylan Jones for attending a recent event in Franklin with the Township K-9. She saw a picture of Officer Jones and the K-9 on line.
- She reported that the Fire Oversight Committee has not met since she became a member of the Committee. She noted that there is concern about the location of the flagpole at the firehouse.
- Mrs. Reed expressed her frustration about not being part of the 9/8 and 9/10 interviews for the new Police Clerk despite her request in advance to be included. She stated that she was not informed about the interviews. She hoped that this situation won't happen again.
- Mr. Stubbs responded by noting that if Mrs. Reed had attended the interviews along with him, having two Trustees present would have required the interviews to be held in a Public Meeting. He also noted that the Trustees have previously stated that in-person Trustees Meetings would not be held as long as Montgomery County is at a Level 3 (Red) Public Health Emergency.
- Mrs. Reed countered that the interviews could have been held in an Executive Session during a Trustee Meeting. She addressed the issue about the requirement to wear a mask with an in-person meeting regardless of the county pandemic level. Mr. Stubbs responded that the Valley View Board of Education is having in-person meetings and felt the Trustees could do the same.
- Mrs. Reed and Mr. Stubbs continued their discussion without coming to an agreement about the interview process for the Police Clerk position and the issue of in-person meetings.

- Mr. Rehmert stated that he felt there were two different issues being discussed: (1) how to handle the police interviews; and (2) how to hold in-person public Trustee Meetings.
- Mr. Stubbs explained how new Police Department employee interviews as well as Zoning Inspector interviews have been handled in the past. As Police Commissioner, he felt that it was his responsibility to attend the Police Clerk interviews along with the Police Chief.
- Chief Andzik described the process that was followed when he interviewed candidates for the sergeant promotion. He then quoted language in the Personnel Manual describing the process for hiring new employees. He also discussed the process when he was promoted to Police Chief.
- Mrs. Reed then discussed the interview process that the Trustees followed when Zoning Inspector Halie Sewell was hired, as well as the process followed when her predecessor Valerie Hill was hired.
- Mr. Heistand stated his opinion that when in-person Trustee Meetings restart there will be a need for a sound system due to the requirement that everyone wear masks or face shields.
- **Visitor Mark Cross** described the recent Zoning Commission meeting that was held off-site at Germantown United Methodist Church. He stated that the problem with in-person meetings at the Township Hall is the small meeting room. Mrs. Sewell stated her opinion felt that all Board members need to be in-person or all on-line. A combination of both options doesn't work well.
- The Trustees discussed the potential need for sound or audio/visual equipment in the Trustee meeting room as well as the pros and cons of holding Trustee meetings in-person.
- **Visitor Kurt Jacoby, through the WebEx chat room**, said that ideally in the Township meeting room there should be a smart screen on the east and west walls with speakers, at least three cameras to cover the Board members up front, the speaker at the podium and the audience.
- Mrs. Reed reported that she contacted the City of Germantown, the Village of Farmersville and the Jackson Township Trustees to schedule a meeting to discuss the proposed Joint Economic Development District (JEDD) at the site of the new Valley View school building. The meeting has been tentatively scheduled for 9/23 at 4:30 pm. Mr. Stubbs reported that he was unavailable to meet at that time. When eventually held, the meeting will be a Public Meeting for German Township. It will not be a public meeting for Germantown, Farmersville or Jackson since the other entities will not have a quorum present. Mrs. Reed will work to arrange an alternate date for the joint meeting.
- The Trustees continued their discussion concerning potential in-person meetings. Mr. Stubbs commented that this meeting has lasted too long and should have been over in one hour. Mr. Rehmert stated his opinion that a one hour monthly meeting is not realistic given the many issues that need to be discussed in a Trustees meeting. Mrs. Reed suggested that the in-person issue could be discussed in a future meeting if someone wants it to add it to the agenda.

#### **TRUSTEE STUBBS' REPORT:**

- Mr. Stubbs was not able to attend the most recent Pool Board meeting but noted that there were no issues. A pool budget meeting is being planned.
- He reported that the Cemetery has had 33 burials so far this year, far fewer than at this point in 2019. The staff will be replacing some old weed eaters.
- He stated that the Trustees should discuss the Trash Billing Clerk position in October.

- Mr. Stubbs asked Mrs. Reed about the quotes attributed to her in an article on the proposed JEDD in the 9/3 issue of the Germantown Press. Mrs. Reed responded that he hadn't seen the article. She stated that Press editor called her about the JEDD and she gave a statement.
- Mr. Stubbs stated that he watched the 9/8 Germantown Council meeting and was upset by the comment about potential greed from the Township as it related to JEDD negotiations.

#### **TRUSTEE REHMERT'S REPORT:**

- Mr. Rehmert discussed the upcoming 10/1 Special Trustee Meeting to hold a Public Hearing on the rezoning issue. He noted that there is a lot of interest in the case. He asked that the Trustees become knowledgeable on the issues in advance of the meeting.
- Mr. Rehmert reported on an email he received from Dr. Mark Cross about the Board of Zoning Appeals (BZA) and asked Dr. Cross to explain his concerns.
- **Visitor Mark Cross** noted that there is an open alternate position on the BZA that has not been filled. He recommended that the Abigail Hale-Dennis be appointed to the position at this meeting. Ms. Hale-Dennis had previously submitted an application. Mr. Rehmert responded that the BZA informed him that it wasn't imperative to fill the position immediately. He indicated that he might advertise the opening and request additional applications.
- **Visitor Mark Cross** expressed his displeasure with Mr. Rehmert's idea to advertise for additional applicants. Mr. Rehmert and Dr. Cross held a lengthy debate on the issue. Mrs. Reed agreed that advertising for interested applicants was a good idea. Mr. Rehmert told Dr. Cross that the decision on how and when to recommend an appointment for the open BZA alternate position will be made by him and on his timeline.
- Mr. Stubbs discussed how appointments were handled when he was the Zoning Commissioner in prior years and supported Mr. Rehmert's idea to advertise for interested applicants.
- Mr. Rehmert reported that he discussed the proposed JEDD with Valley View Superintendent Ben Richards. He noted that Mr. Richards told him that the school is fully supportive of a JEDD and is moving forward with planning for the new building.
- Mr. Rehmert shared his thoughts after being a Trustee for 2½ months. He stated that he is honored to be a Township Trustee. He saw a lot of good things happening in the Police Department when he met with Chief Andzik and Laurie Rohrbach. He realized that the Road Department needs more funding after meeting with Mr. Holbrook and Scott Hamilton. He is happy with the work of Fiscal Officer Heistand. He noted that Zoning Inspector Sewell has been very patient with him as he has learned his position as Zoning Commissioner.
- He mentioned that although communications have improved in recent months, he noted that often people speak in these meetings without showing respect to others. He stated his belief that everyone attending Township meetings wants what is best for the Township. He stated that this lack of respect for others needed to change immediately.

#### **NEW BUSINESS:**

- None.

#### **OLD BUSINESS:**

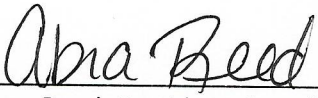
- **Visitor Mark Keener, 7865 Jamaica Road**, commented on the earlier JEDD discussion. He noted that Prosecutor Nathaniel Peterson had previously stated that an Executive Session to discuss the JEDD was permissible. Mr. Keener reported that one of the requirements in Ohio Revised Code 121.22(G)(8) is that there must be an applicant for economic assistance in order to hold an



Executive Session. He noted that at this point, Valley View has not applied for a JEDD. Mr. Keener felt that going into Executive Session is not appropriate and suggested that the Trustees ask Mr. Peterson to revisit his opinion. Mrs. Reed stated that she would contact Mr. Peterson concerning this issue.

**MEETING ADJOURNED:**

- With no further business, Mrs. Reed made a MOTION, seconded by Mr. Stubbs, to adjourn. The MOTION PASSED. The Meeting adjourned at 9:31 pm.

Signed:   
Abra Reed, President, Board of Trustees

Attest: These minutes were approved by the Board of Trustees at their meeting on October 13, 2020.

Signed:   
Mark A. Heistand, Fiscal Officer