

German Township

ZONING DEPARTMENT 12102 State Route 725 West, Germantown, Ohio 45327-9761

Valorie Hill, Zoning Inspector

(937) 855-7882

IMPORTANT INFORMATION FOR THE APPLICANT

Please keep the Conditional Use Information & Standards for Conditional Use pages for your records.

This packet contains a conditional use application as outlined in Article 4 of the German Township Zoning Resolution. Please review all information carefully, answer all questions and submit all the documentation required, along with the required fee. An incomplete or inaccurate application may cause a delay in the hearing of your zoning case. If a copy of the Article and Section of the Zoning Resolution regarding the conditional use that you seek is not included with this information packet, please call the zoning administrator at the above number.

The current schedule for the Board of Zoning Appeals (BZA) is included. The BZA meets the second Tuesday of each month at 7:00pm when there is a case pending. If for any reason, the meeting cannot be held on that Tuesday (holiday, lack of a quorum, etc.), it will be rescheduled.

A list of standards for a conditional use is included in this packet. At the public hearing for your application, the BZA will vote individually on whether each Board member thinks the applicant has met each of these standards. Although approval of your application is not guaranteed, if every standard is not met, the Board cannot grant the request. Keep these standards in mind as you complete your application. Tear off and keep this instruction sheet with the BZA schedule and the standards page for your review. The rest of the packet is the application that must be completed and turned in for your conditional use request.

The four-page application requires a list of property owners within 300 feet of the entire subject property. The affidavit page (last page) requires the original signature of the applicant. If the applicant is not the owner of the subject property, then the original, notarized signature of the owner(s) of the property must also be signed on the affidavit. To avoid duplication of efforts, only one affidavit page and one list of property owners is required to be submitted for combination cases (i.e., a conditional use case with a variance).

PLEASE NOTE:

The Board of Zoning Appeals cannot discuss a zoning case unless an application has been filed. All testimony must be presented at the public hearing for the case. Board members cannot discuss the case outside of the public hearing. To do so would jeopardize the validity of the vote.

APPLICANTS ARE ADVISED TO CONSULT WITH THE ZONING INSPECTOR BEFORE SUBMITTING THE APPLICATION. PLEASE FEEL FREE TO CALL THE ZONING DEPARTMENT AT THE NUMBER ABOVE FOR ANY QUESTIONS.

BZA MEETING DATES:

10/9/18
11/13/18
12/11/18
1/8/19
2/12/19
3/12/19
4/9/19
5/14/19
6/11/19
7/9/19
8/13/19
9/10/19
10/8/19
11/12/19
12/10/19

APPLICATION DUE DATE:

9/20/18
10/25/18
11/22/18
12/18/18
1/22/19
2/19/19
3/19/19
4/23/19
5/21/19
6/18/19
7/23/19
8/20/19
9/17/19
10/22/19
11/19/19